

**BY ORDER OF THE COMMANDER
908TH AIRLIFT WING**

AIR FORCE INSTRUCTION 11-2AE, VOLUME 2



**908TH AIRLIFT WING
Supplement**

22 MAY 2009

Flying Operations

**AEROMEDICAL EVACUATION AIRCREW
EVALUATION CRITERIA**

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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This supplement implements and extends the guidance of Air Force Instruction (AFI) 11-2AE V2CH3, *Aeromedical Evacuation Aircrew Evaluation Criteria*, 18 September 2008. This supplement defines the local procedures for C-130 Aeromedical Evacuation Aircrew Evaluation Criteria Aircrew Standardization Evaluation Program for the 908th Airlift Wing (908 AW). The guidance contained within this supplement applies to all 908 AW assigned aeromedical aircrew and attached aeromedical aircrew members. Waiver authority for contents of this supplement is the 908th Operation Group Commander (908 OG/CC). Obtain waivers to deviate from provisions in this supplement via 908 OG/OGV. This publication requires the collection and or maintenance of information protected by the Privacy Act (PA) of 1974. The authority for maintenance of Aviation Resource Management System (ARMS) is Title 37 U.S.C. 301a *Incentive Pay: Aviation Career*, Public Law 92-204, Section 715 *Appropriations Act for 1973*, Public Laws 93-570 *Appropriations Act for 1974*, Public Law 93-294 *Aviation Career Incentive Act of 1974*, and Executive Order 9397, *Numbering System for Federal Accounts Relating to Individual Persons*. Ensure that all records created as a result of processes prescribed in this publication are maintained in accordance with Air Force Manual (AFMAN) 33-363, *Management of Records*, and disposed of in accordance with the Air Force Records Information Management System (AFRIMS) Records Disposition Schedule (RDS) located at <https://www.my.af.mil/gcss-af61a/afirms/afrimss>. The Paperwork Reduction Act of 1995 as amended in 1996 affects this instruction. Refer recommended changes and questions about this publication to the Office of Primary Responsibility (OPR) using the AF Form 847, *Recommendation for Change of Publication*; route AF Form 847 directly to the OPR at 908 OG/OGV at Maxwell AFB. Send comments and suggested improvements to this instruction through channels to HQ AMC/A3V, 402 Scott Drive Unit 3A1, Scott AFB IL, 62225-5302 according to AFI 11-215, USAF *Flight Manuals Program (FMP)* and MAJCOM Supplement.

1.8.1. (Added) 908th Airlift Wing Local Evaluation Criteria.

1.8.1.1. (Added) OG/OGV office is open 0630-1600 hours, Monday through Friday and during Unit Training Assembly (UTA) weekends. The aircrew testing facility is located within the 908 OG/OGV office. All tests except the Tactics Exam are taken in the testing facility. The Tactics Exam will be administered in the Intelligence vault, by appointment Monday through Friday and on UTA weekends from 0900-1500 hours.

1.8.2. (Added) Aircrew members MUST bring ALL issued publications when testing (except for the Tactics Exam). Publications must be properly posted. Publication items that are not issued are located in the testing room. E-Pubs are also available during open book testing.

Table 1.1. (Added) Conduct Evaluations IAW The Following Evaluation Matrix.

POSITION	EVALUATOR
908 AW/CC	908 OG/OGV or Squadron SEFE
908 OG/CC	908 OG/OGV or Squadron SEFE
357 AS/CC/DO	908 OG/OGV/OSF
908 AES/CC	908 OG/OGV
908 OG/OGV	HQ AMC Counterpart
Squadron Evaluators	908 OG/OGV
908 AW assigned	908 OG/OGV or Squadron Evaluator
908 OSF assigned	908 OG/OGV or Squadron Evaluator
Squadron assigned	908 OG/OGV or Squadron Evaluator

Note 1: All positions may be evaluated by NAF or AMC counterparts

1.8.2.1 (Added) Evaluation Profiles. Evaluators will brief examinees prior to flight about the intended conduct of the evaluation. This briefing will include but is not limited to, introductions, the type of evaluation (QUAL/MSN, N/N, SPOT) and the planned evaluation profile. The evaluator will solicit questions and /or feedback from the examinee. If applicable, the evaluator will discuss converting a N/N SPOT evaluation to a periodic evaluation, to realign the examinee's checkride date. A briefing guide is provided on the AF Form 3862.

1.8.2.2 (Added) Requisite exams should be completed in the first two months of the examinee's eligibility period.

1.8.2.2.1. (Added) Testing is accomplished via a computerized testing program. Once started, Closed Book examinations must be completed before the examinee leaves the test room. Closed Book examinations also include the **BOLDFACE** for each applicable crew position. Open Book examinations must be completed within 30 duty days of test issuance or the following UTA (whichever is greater). Only 908 OG/OGV assigned personnel will administer/proctor tests.

1.8.2.3. (Added) Publications and flight manual page-by-page check will be completed by the examiner for all evaluations.

1.8.2.4. **(Added)** Documentation. Squadron flight examiners will utilize the AF Form 3862 to document and monitor the evaluation. The AF Form 3862 will be used as the temporary flight evaluation certificate. A copy of the AF Form 3862 or a draft of the AF Form 8, *Certificate of Aircrew Qualification*, **signed by the examiner**, will be placed in the examinee's Flight Evaluation Folder (FEF) immediately after the evaluation as a temporary record of the flight evaluation results. Examiners are to also log any evaluations done in the Evaluation Control Log located in 908th OG/OGV office.

1.8.2.5. **(Added)** The examiner will notify the examinee's commander, supervisor, Chief of Aircrew Training and Chief of Stan/Eval when less than Q-1 performance is observed.

1.8.2.6. **(Added)** The examiner will utilize the aeromedical readiness mission scenario briefed by the Mission Clinical Coordinator (MCC), pre-flight, as the evaluation profile. The examinee must be able to verbalize and/or perform all assigned duties. The evaluation can be accomplished on an operational mission.

Table 1.2. (Added) Periodic Aircrew Evaluation Timeline.

MONTH	REQUIREMENT
1-3	Individual completes ground requisites and schedules flight evaluation
4-5	Aircrew section schedules individual ground requisites and flight evaluation
6	Individual does not fly unless ground requisites are complete
6	908 OG/OGV administers flight evaluation at first opportunity

2.4.2.1 **(Added)** The EPE will include areas commensurate with the examinee's graduated training.

2.4.2.2. **(Added)** Examinees may use publications that are normally available in-flight.

2.4.2.3. **(Added)** Do not conduct an EPE during periods that would impede with normal preflight, flight or post flight duties. An EPE will be conducted on the ground through hands-on demonstration, and/or verbal discussion.

2.4.3. **(Added)** Suggested EPE Topics. Whenever possible ask scenario-based questions. Normally, use one continuous scenario throughout the EPE and/or different scenarios for each emergency procedure. Nursing considerations may be covered during an EPE based on nursing interventions taken during/after an emergency.

2.4.3.1. **(Added)** Written Boldface exam.

2.4.3.2. **(Added)** Emergency signals.

2.4.3.3. **(Added)** Ground Evacuation emergency procedures to include safe procedures around the aircraft (i.e., refueling operations, vehicle movement, crash/rescue vehicle requirements, personal/patient safety, and cabin security).

2.4.3.4. **(Added)** In-Flight Door Warning emergency procedures.

2.4.3.5. **(Added)** (Added) Rapid Decompression emergency procedures.

2.4.3.6. **(Added)** Fuselage Fire/Smoke and Fumes Elimination emergency procedures to include demonstration of the use of quick don mask and location of aircraft fire extinguishers located in the AECM's assigned patient care area/egress areas of responsibility.

2.4.3.7. **(Added)** Ditching procedures for the assigned crew position and location of aircraft ditching exits in the AECM's assigned patient care/egress areas of responsibility.

2.4.3.8. **(Added)** Crash Landing procedures for the assigned crew position and location of aircraft ground evacuation exits in the AECM's assigned patient care/egress areas of responsibility.

2.4.3.9. **(Added)** Cardiac arrest procedures to include compression to ventilation ratios for adult, child and infant CPR. Set up and use of emergency medical equipment necessary to intervene during a cardiac arrest using the aircraft oxygen or alternate oxygen sources and electrical systems.

2.4.3.10. **(Added)** Operating procedures and restrictions associated with mission being flown.

2.4.3.11. **(Added)** Special Interest Items. Evaluate special interest items found in the current 908 OG Flight Crew Bulletin (FCB).

BRETT J. CLARK, Colonel, USAFR
Commander

Attachment 1

GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION

References

908 AW *Weekly Flying Schedule*, (Published Weekly)

908 OG *Inflight Guide*, (Published as Required)

908 OG *Flight Crew Bulletin*, (Published Quarterly)

AFI 11-2C-130V3, *C-130 Operations Procedures*, 14 March 2006

AFI 11-2C-130V3_908AWSUP1 *C-130 Operations Procedures* 7 July 2007

Abbreviations and Acronyms

AES—Aeromedical Evacuation Squadron

FCB—Flight Crew Bulletin

MCC—Mission Clinical Coordinator

NAF—Numbered Air Force

OG —Operations Group

OGV—Operations Group Standard Evaluation